



EXHIBITOR PACKAGE PLAN

Exhibitors are offered a comprehensive Exhibitor Package Plan including drayage, daily stand cleaning and additional value-added services. This package plan represents a savings of \$4.00 per square foot to the exhibitors.

THE PACKAGE PLAN INCLUDES:

- Unloading and reloading of all crated shipments from all trucks.
- Delivery of machinery and exhibit crates to exhibitors' space(s) from the marshalling area and pick-up of the same crates at the close of the show.
- Removal of all cleating, blocking and planking (where required) on in-bound and out-bound shipments of exhibit materials.
- Handling of in-bound and out-bound shipments of exhibit materials.
- Operating self-propelled equipment and providing planking where required.
- Spotting of exhibitor's machinery for the initial installation, as the equipment is delivered to the exhibitor's space (provided an exhibitor's representative is present during the initial placement).
- Removal and storage of empty crates during show move-in and the return of the crates at the close of the show.
- General cleaning of exhibit space before each show day, including vacuuming or sweeping of carpet/floor, sweeping of outdoor exhibit floors, emptying wastebaskets and cleaning ashtrays (outdoor space only-smoking is prohibited indoors).
- Standard/inline exhibits will be furnished with 8-foot high drape background and 3-foot high drape partitions. Due to the nature of perimeter and island booths, they will not be furnished with back or side drape.

THE PACKAGE PLAN DOES NOT INCLUDE:

- Labor for the erection of exhibit displays and/or machinery.
- Labor for uncrating and unpacking of exhibit crates and/or machinery.
- Spotting of machinery and equipment in exhibitors' space(s), other than initial installation.
- Cleating, blocking, strapping for outbound rail shipments.
- Special cleaning and or porter service, dusting, polishing and general appearance of exhibitors' equipment and displays.
- Furniture, floor coverings and installation of floor coverings.
- Drapery and rental exhibit displays.
- Loading, unloading or spotting during period of show days (March 22–26).

SECURITY

Show Management will provide twenty-four (24) hour guard security in the exhibit areas for the duration of the installation, show days and dismantling periods in all exhibit areas and the marshaling yard.